

Program Manager



Position: Program Manager

Program: McGovern-Dole Food for Education and Child Nutrition Program

Location: Lilongwe/Blantyre, Malawi

Reports to: Country Director / Chief of Party

NB: Position is contingent on award

Position Summary

Nascent Solutions (Nascent) is seeking a qualified candidate for the **Program Manager** (PM) for an anticipated award under the 2019 U.S. Department of Agriculture's (USDA) McGovern-Dole International Food for Education and Child Nutrition Program (McGovern-Dole) in central and southern Malawi. Working directly under the supervision of the Country Director/Chief of Party, the Program Manager will serve as the Food for Education program's focal point for coordination, implementation, and reporting, with the goal of fostering Nascent's national strategy. The PM will advise management on the evolution of political, social, and economic factors in Malawi that impact the project as well as Nascent's focus areas. The PM will provide strategic guidance on how to continuously adapt program activities to ensure that the program remains coordinated, relevant, and effective, and takes advantage of windows of programming opportunities as they arise within the context of Nascent's business development strategy.

The five-year program is designed to improve the literacy of school-age children through improved literacy instruction, student attentiveness, and student attendance, to increase the use of positive health and dietary practices and support maternal and child nutrition.

Nascent is an African women-led international development organization founded 2004 with the mission of harnessing the creative entrepreneurial skills of target beneficiaries and strengthening their capacity to champion the development agenda of their communities. In last 14 years Nascent has mobilized resources and implemented programs in food security, nutrition, education, and maternal and child health, impacting the lives of over 5 million people in Cameroon, Sierra Leone, Uganda, and Zambia.

**Note: This position is contingent upon receipt of donor funding*

Primary Duties and Responsibilities

- Contribute to the overall country program development strategy through news monitoring and contact with potential partners, stakeholders, and public and private donors;
- Coordinate activities in support of resource mobilization for Nascent's country program;
- Coordinate processes and pipeline of regional-level activity development;
- Assist Field Coordinators in overseeing the programmatic implementation and monitoring of field-level activities in coordination with providers, consultants, regional partners, and program staff;

- Support field procurement award processes to ensure that activity deliverables are achieved, including drafting scopes of work for service providers and implementing partners; evaluating technical deliverables; and setting deadlines to ensure on-time delivery of project outputs;
- Assist Nascent in gathering lessons learned from the various program M&E teams, and propose methods to incorporate this data into future programming to ensure continuous improvement in project design;
- Follow up on Nascent’s sustainability strategy and enhance buy-in of project stakeholders through the development of models that can render Nascent’s strategy more attractive and of added value to their partners.

Required Skills and Qualifications

- University degree in sociology, education, political science, agro-economics, law, international development or other related social sciences field is required; Master’s desired;
- A minimum of ten (10) years of professional experience working in complex and challenging field operational contexts. Prior experience with international development organizations – particularly food aid programs that have both national and community-level engagement – is required;
- Familiarity with policies and procedures in regard to financial management, financial reporting, procurement processes and systems, and grants management at international organizations;
- Willingness and ability to travel as necessary;
- Strong analytical, organizational, and communications capacity;
- Excellent interpersonal and communication skills, including oral and written fluency in English.

About Nascent Solutions

Nascent is a US-based 501(c)(3) non-profit international development organization. Its mission is to enable vulnerable people, especially women and children in rural Africa, to develop skills for self-sufficiency. The organization’s areas include education and skills development, agriculture, food security and nutrition, health, and gender equity.

Nascent offers employees a competitive compensation package, including health insurance, paid vacation, 401(k), and a professional development stipend.

How to Apply

Interested candidates should submit a cover letter and CV to recruitment@nascents.org with “**Program Manager Malawi**” in the email subject line. Closing date for applications is **May 15th, 2019**. Applications will be reviewed on a rolling basis and only shortlisted candidates will be contacted.

Nascent Solutions is an Equal Opportunity Employer. All qualified applicants will receive consideration without regard to race, color, national origin, marital status, religion, gender, age, disability, sexual orientation, personal appearance, family responsibilities, or political affiliation.