

Position: Editor
Employment Type: Consultant
Location: Alexandria
Reports to: President and CEO

Nascent Solutions is seeking a highly motivated professional to fill the position of Editor at its HQ office in Alexandria, Virginia. The incumbent will support the organization's media and program teams by ensuring the quality of products for international and external audiences. He/ She shall development content for placement in reputable media and development trade publications.

Responsibilities

We are looking for an Editor, with a good sense of what makes an interesting angle to a story, to juggle all the moving parts of publications. You will plan, coordinate, review and edit content. The successful candidate will be able to decide which ideas should be pursued and which should get dropped in order to meet quality and accuracy standards. The goal is to provide exceptional, informative and engaging content.

Duties Include:

- Coordinate online or print publishing cycle and manage content areas
- Set publication standards and establish goals and expectations
- Suggest stories and generate headline ideas in alignment with targeted audience's preferences
- Oversee layout (artwork, design, photography) and check content for accuracy and errors
- Proofread, edit and improve stories or pieces
- Publish a periodic newsletter (schedule to be determined)
- Recruit and manage writers and reporters
- Cooperate and liaise with designers, photographers, advertising reps, writers, artists etc.
- Comply with media law and ethical guidelines
- Meet deadlines and budget requirements

Attributes/Requirements:

- Proven working experience as an editor
- Strong writing/editing/proofreading skills and an excellent portfolio
- Hands-on experience with MS Office and InDesign, Photoshop or other publishing tools
- Proven familiarity with SEO and social media best practices
- Experience in reporting on international development and non-profit issues
- Experience in African development and security issues an advantage
- Excellent written skills in English
- Working knowledge of French
- An eye for detail along with critical thinking
- Prioritizing and multitasking
- Master's degree in journalism or in related field
- 8 to 10 years of experience required

How to Apply

To apply, please submit a cover letter, and CV to recruitment@nascents.org Please include "Editor" in the email subject line. CVs without cover letters will not be considered. Please note that only shortlisted candidates will be contacted.

Company

Nascent Solutions (Nascent) is a Virginia-based 501(c)(3) non-profit, international development organization. Its mission is to enable vulnerable people, especially women and children in rural Africa, to develop skills for self-sufficiency. The organization's areas of focus are food security and nutrition, health, education and skills development, and gender equity.